

THE ANNUAL REPORT



PREPARED FOR THE ANNUAL MEETING OF
ST. STEPHEN'S, BOISE

JANUARY 28TH 2024 | NOON



TABLE OF CONTENTS

RECTOR'S LETTER	03
ANNUAL MEETING AGENDA	05
2023 ANNUAL MEETING MINUTES	06
FROM THE DEACONS	08
FROM THE WARDENS	10
WORSHIP STATISTICS	13
COMMUNITY HIGHLIGHTS	14
2023 FINANCE REPORTS	19
2024 BUDGET	25





RECTOR'S LETTER

LOOKING BACK IN GRATITUDE

The Very Rev. Dennis J. Reid

Grace to you and peace on the occasion of our Annual Meeting! I'm delighted to share this time with you and to reflect on where we've been as the body of Christ in West Boise over the last year. And what a year it's been! As we've transitioned from Growing Together to Refresh God's Church, I see signs of life and vitality throughout our common life at St. Stephen's through ministry, fellowship, worship, and service.

I give thanks to God for the many blessings we have been given here, especially in the lives and ministry of our staff and leadership. We were not without challenges this year, and we found ourselves saying farewell to dear friends and leaders who finished their time with us. Dr. Mark Hansen, our former Minister of Music, retired from his ministry at St. Stephen's after a moving final service and wonderful offering from our choir. Kris Nevers, our former Parish Administrator and Bookkeeper, stepped down to focus more fully on her cleaning business in Boise. Kurt Shaffer, our former sexton, also left St. Stephen's for further career opportunities. We give thanks for these fine ministers of the Church, and we will miss them as part of our community!

We also said goodbye to two of our Vestry members and their families - Karen Onders and her family moved to Utah, and Dan Knowlton and his family moved to Twin Falls. It was a joy to surround them with God's blessing on their final Sundays here, and we pray that their ministry and vocations continue in their new homes!

And while saying goodbye can be difficult, it also leads to the welcoming of new staff and leadership. In 2023, we welcomed Mason Gibbons as our Interim Minister of Music. Mason brings us a maturity and skill far beyond his years, and we are ever so grateful to his ministry among us. The Rev. Megan Dembi served St. Stephen's in the summer as our interim Parish Administrator - we had a wonderful

time in this rare and joyful vocational moment in our married life of getting to work together! We then welcomed Tammy Grover in October as our new Parish Administrator and Sexton. Tammy has been a breath of fresh air for our community, and we are in good hands with her skills and personality. And we also welcomed back an old friend of the parish, as Becky Connolly has returned to serve as our Bookkeeper. Welcome, friends!

I hope we as a community can look back faithfully at the year that has been and see God's work in our midst. In this report, you'll read highlights of our ministries and events, reports from our leaders and clergy, and an in-depth look at our finances from 2023 and budget for 2024. And as we conclude our business today, we'll watch a video slideshow of some of our events and worship throughout the year. I've probably watched it five or six times now, and I have the same reaction every time: *what a blessing it is to be a part of this sacred community.*

Thank you for all that you do to make St. Stephen's the welcoming, inclusive, Episcopal community that we strive to be. Thank you for your support, your questions, your thoughtfulness, your faith. I believe God is continuing to call St. Stephen's to new and exciting places in the year to come - and I'm grateful that you're a part of it.

Yours in Christ,
Dennis+



THE ANNUAL MEETING

AGENDA

OPENING PRAYER

Michael Straight

GREETINGS

The Very Rev. Dennis J. Reid

2023 MINUTES

STEWARDSHIP & FINANCE

Kim McClain & Pam Cardinale, Wardens

ELECTION OF DIOCESAN CONVENTION DELEGATES

Ethan Page, Ryan Thurmond, Shelley Retter

RECOGNIZING SPECIAL MINISTRY

Mark Hoffmann, outgoing Stewardship Chair

Mason Gibbons, Interim Minister of Music

Julie & Michael Straight, musicians

ELECTION OF NEW VESTRY MEMBERS

Kim McClain - Senior Warden

Pam Cardinale - Junior Warden

Michael Straight - 3 year, Worship Committee

Bob Burdin - 3 years, Buildings & Grounds

John Gibbons - 3 years, Stewardship Committee

REMARKS FROM THE WARDENS & VESTRY

REMARKS FROM THE RECTOR

The Very Rev. Dennis J. Reid

VIDEO SLIDESHOW

CLOSING PRAYER

The Ven. Eileen O'Shea

BLESSING & ADJOURN

The Very Rev. Dennis J. Reid

MINUTES FROM THE 2023 ANNUAL MEETING

January 29th 2022

The meeting was called to order at 11:16 by The Very Rev. Dennis Reid, and The Rev. Scott Ellsworth led the Opening Prayer.

Kris Nevers was appointed Clerk for the Annual Meeting.

Karen Onders moved and Jim Hansen seconded that the minutes from the 2022 Annual Meeting be approved as written. The motion passed.

Mark Hoffmann presented the Stewardship committee update and highlighted that we beat all our stewardship pledge and new ministry goals with the exception of the dollar amount. Because of the pledge shortfall, the Vestry ended up eliminating some budget expenses to bring the deficit for 2023 down to around \$20,000. Treasurer Pat Whaley recapped the year's financial activity and reported that we did very well financially in 2022 despite starting off the year with a deficit. Details of his report can be found in the Annual Report.

Remarks from the Idaho Episcopal Foundation were presented by our IEF representatives Rachel Adams and Carrol Keller. They explained what IEF does and how it helps parishes. Last year, St. Stephen's was awarded a \$4,000 grant for the community garden.

Dennis presented the nominated slate of Convention Delegates and Alternates:

Delegates: Gina Ahrens, Margaret Carmel, LeeAnn Jordan, Shelley Retter

Alternates: Gretchen Burdin, Jane Matthews, Laura Cromwell, Bobbie Hobson

Dennis called for a motion to approve the slate - several were made simultaneously and seconded simultaneously. The motion passed.

Before the Vestry elections, Dennis thanked outgoing Vestry members Georgia Siehl and KC Thomsen for their years of service to our parish. Dennis presented the nominated slate for the Vestry Election:

Vestry Nominees: Kim McClain - 3 years & Senior Warden

Pam Cardinale - Junior Warden

Mark Hoffmann - 1 year Stewardship

Elizabeth Hobson - 3 years, Community Life

Julie Ekhoﬀ - 3 years, Garden Liaison

Dennis called for a motion to approve the slate - several were made simultaneously and seconded simultaneously. The motion passed.

Kim McClain, Senior Warden, reported on all the positive changes happening in the parish as a result of our new Rector. She also:

- Thanked all the ministry guilds and servers who pulled together in the 6 months without a Rector
- Recognized the members of the Vestry and Rector Search Committee for their hard work and dedicated service in the long formal process of calling Dennis to be our new Rector

Pam Cardinale, Junior Warden, recapped our important Mission Outreach activities with details found in the Annual Report:

- supporting educational/student needs in the community through the Jim & Alberta Davis Fund
- feeding the homeless and needy through serving at River of Life, and our food bank and bread ministries
- providing help with Angel Tree gift cards
- providing hope through support of the Diaper Bank, Marie Blanchard Friendship Clinic, Boise Pride Festival, and our new Mats for the Unhoused project

As Rector, Dennis reported we are in a strong position of leadership, fellowship and spirituality, and that while we don't know what happens next or tomorrow, there is trust and love and mutual companionship - such that we can accomplish everything here. He gave heartfelt thanks to the Search Committee for creating a great Parish Profile where "the heart of the parish came through" and that's why he is here. He is grateful for the Vestry and staff for making his job easier. He thanked Mark Hoffmann for putting together a great "Growing Together" campaign and invited each parishioner to be a part of our growth. He thanked everyone for being here and welcoming him and his family.

The Ven. Rev. Eileen O'Shea led the Closing Prayer.

Dennis gave a final blessing, and the meeting was adjourned at 12:27 PM.

Respectfully submitted,
Kris Nevers, Clerk

FROM THE DEACONS

The Rev. Scott Ellsworth

2023 comes to a close and we look back to rejoice on what we accomplished.

St. Stephens has continued to help those in need. We have provided mats to sleep on and meals served to the hungry. We have supplied food and bread for the food bank and funds for students to cover unexpected costs.

St. Stephens is blessed with a sizable congregation who can support a priest. The Diocese has asked me to help St. Davids, Caldwell. They are a small congregation without a full-time priest. A supply priest offers eucharist two Sundays a month and I help with a Deacon's Administration of Holy Sacraments one Sunday a month. The other Sunday, their leaders offer morning prayer.

I have been serving on the Diocesan Standing Committee. We offer advice to the Bishop and lead the Diocese in the absence of a Bishop. So, I attend Diocesan meetings throughout the year.

I continue to offer my voice to St. Stephens Worship Committee. This committee looks for different ways to experience God in our services. Also, I have lead Lector training as well as helped with Lay Eucharistic Visitor training.

I am also on the Mission Committee. This committee continues to find ways to identify and support those in need outside the walls of the church. While supporting those in need we strive to respect the dignity of every person.

St. Stephens mission is to know Christ and make Christ know to others. We continue our efforts to fulfill our mission in the walls and outside the walls of this church.

As a community that loves to meet face to face and hug others in love, we must be present continuing to let others know they are loved and not forgotten. May we pray for our congregation and diocese to continue to make Christ's love know to others.

Blessings on you in this new year and remember that God is Always with you!

Deacon Scott

The Ven. Eileen O'Shea

This past year, Deacon Scott Ellsworth and I alternated serving on Sundays. I have served at St. Stephen's on the second and fourth Sundays, and we take turns serving on the fifth Sunday, depending on our schedules. Beginning last April, Becky Hoffman and I have been providing a service from the reserved sacrament on the first Sunday of the month at Cornerstone Memory Care. We routinely have about 30 people at this service. On the third Sunday of the month, I serve and preach on the diaconate at churches in the Diocese that don't currently have a deacon. I support Deacon Coleen Howard in preaching and providing services at Morning Star Senior Living when needed. Coleen has been leading services there for several years on the second and fifth Sundays of the month. We call this ministry St. Bridgid's Mission. In July Scott and I began providing a Eucharistic Service from the reserved sacrament at Overland Ct. Senior Center. We typically have about 7 people at this service. We have been gathering on the second Wednesday of the month.

This year, Scott and I had the privilege of mentoring Deacon Ellen Blackmon during her internship here at St. Stephen's. She was ordained in October. I will be her mentor for the first two years of her ministry. In December she began supporting Deacon Coleen at Morning Star. She is now officially assigned to St. Michael's and will also be supporting Glens Ferry and Placerville.

Beginning in January, I was responsible for training and scheduling Eucharistic Visitors to provide regular Eucharist and care for our shut-ins. This has been a very active ministry. We now have 12 EVs who take the Eucharist out at least monthly to those who cannot be with us. I also provided Eucharistic Minister Training and licensing and re-licensing for 15 people in May and June.

I received my certificate as a Spiritual Director in October. Throughout the year, I have provided pastoral care for people in the hospital or those with other pastoral needs as requested. I have attended regular staff meetings, preached occasionally, and provided other types of support where needed.

As the Archdeacon, I meet weekly with the Diocesan staff, support the planning for the High School Desert Seminary, act as an ex-officio member of the Commission on Ministry, support and lead regular meetings of the deacons, developed the Deacons and Their Ministries webpage on the Diocesan Website and created the new video series Deacons Speaking as well as performed other duties as assigned. 😊

Respectfully Submitted by,
The Ven. Eileen O'Shea

FROM THE WARDENS

Kim McClain | SENIOR WARDEN

As I reflect back on 2023, I see a theme of “If you build it, they will come.” Our first full year with Fr. Dennis as our Rector was full of change, growth and new directions. On one hand, the leaders of St. Stephen’s navigated staffing changes, Vestry members moving away, and various appliance failures and building issues. On the other hand, we creatively began new community-building activities, our average Sunday attendance has risen from 81 to 106, our Children’s ministry grew with the start of a Youth Group for 6 th grade and up, we achieved a big milestone as we finally paid off our Assessment in Arrears balance, and we ended the year with a deficit much lower than initially budgeted!

From a business perspective, we are getting back on track after numerous staffing changes: our wonderful new Parish Administrator, Tammy Grover, brings a friendly demeanor and organizational abilities to managing our office, and she has also taken over the Sexton duties as of December. We were blessed to have The Rev. Megan Dembi fill in as Interim Parish Administrator over the summer – thank you! Mason Gibbons, our Interim Music Minister this summer has thankfully continued to provide our worship music on Sundays during the school year as we continue our search for a permanent Minister of Music. We are also grateful for Michael and Julie Straight and other parishioners who have stepped in and offered their musical talents to enhance our Sunday worship. And last but certainly not least, we re-hired former Parish Administrator Becky Connelly as our bookkeeper this Fall to keep our finances in order.

One focus this year centered on building awareness of St. Stephen’s within our local community – through many new offerings such as Trunk or Treat, parish game nights, String Quartet concerts, Christmas caroling, hiking guild, and growing our community garden; to our old standbys – hosting Red Cross blood drives, being an election polling place, and offering community groups a place to hold their meetings. Internally, we provided new opportunities for growth and service while building community – with thought-provoking Adult Forums and book studies, Walking the Way classes, and mat making for the homeless. Our robust Facebook page showcases our offerings, and our revamped website provides a great first impression to find out all about us – in addition to allowing homebound parishioners a way to listen to the Sunday sermons – and we have many new visitors and parishioners as a result.

As 2024 begins, I am excited for our future at St. Stephen’s, and I have FAITH: faith in what we are doing, faith in the direction we are heading, and faith that the Lord will provide what we need to get there. I hope you feel the same and will join in as we continue to build a new future together! Thanks to each and every one of you for all that you do.

Pam Cardinale | JUNIOR WARDEN | Mission & Davis Fund Recap

Your Mission Outreach Committee oversees the collection and distribution of funds for both the James & Alberta Davis Fund and the Mission Outreach Fund. The Davis fund is used for any student / school - related requests. The Mission Fund is for all other outreach in the community.

Highlights for 2023:

Mission Fund: We were able to distribute **122 \$25 Angel Tree Gift Cards** donated by parishioners as follows: **56** cards to Veterans at Boise Rescue Mission; **32** to low-income seniors at Centennial Manor; **10** to Fairmont Jr. High students and families, who might not have had enough for Christmas presents or dinner; **10** to Jesse Tree clients, who were struggling to maintain housing; and **13** to Fr. Dennis for discretionary use with people he encounters during the year who could use some support.

We purchased groceries and helped to serve **5 evenings** of food for residents / clients at **River of Life Ministry**. In addition to the lasagna, coleslaw, and bread, the clients were served homemade cookies baked by our parishioners. The warm and friendly smiles of our volunteers seemed to mean a lot to them. An average of 140+ people received meals at each of the servings.

We supported the **bread ministry** to augment gas expenses. We contributed to **The Marie Blanchard Friendship Clinic** and the **Idaho Diaper Bank**. We bought plates to be used by the **Morley Nelson Community Center** for their annual Thanksgiving Dinner and for future use. We contributed to the **Boise Pride Festival**.

We started a new ministry this year to make **mats for the unhoused** out of leftover plastic grocery bags. We facilitate donations for **United Thanks Offering** (UTO) and the **Christmas Offering** that benefits Interfaith Sanctuary and St. Mark's / St. Stephen's Food Bank.

Davis Education Fund: This fund was originally set-up with emphasis on helping students at Fairmont Junior High. The mission has grown to include all schools and students in Boise schools.

We supported **Fairmont Jr. High** with semi-annual donations to be used by the social worker and counselors for students in need.

We paid the **Drivers' Education fees** for students who couldn't afford the registration fee. Often students help their parents in transporting younger siblings, running errands, or getting to a job.

This year, thanks to a generous donation in 2023, we committed to a \$10K donation to the capital project at **Interfaith Sanctuary** to assist with outfitting their classroom at the new shelter. The donation was eligible for a 100% match, making our donation worth \$20K to IFS. Jodi Peterson-Stigers, the executive director from IFS spoke at our Education Sunday services.

We once again supported the **Trauma Resiliency Program** with Boise Schools Foundation. Social workers work with students who struggle with traumas in their lives.

We gave to various schools for **snacks, clothing, and hygiene supplies** for students. We helped one family to buy **car seats** for their 3 children so that they could be safely transported to school. We supported the **Idaho Foodbank School Pantry Program**. We paid the fee for Idaho Rush so that this student was able to play soccer.

We paid for swim lessons / admission for 19 students and 11 parents from Garden City who weren't eligible for free lessons and admission from Boise Parks & Rec since they technically don't live in Boise.

Thank you for your continued support of this important work!

WORSHIP STATISTICS



SUNDAY EUCHARISTS

108

AVERAGE SUNDAY ATTENDANCE

106

WEEKDAY EUCHARISTS

51

DAILY OFFICE SERVICES

49

CONFIRMATIONS/RENEWAL OF BAPTISMAL VOWS

6

BAPTISMS

8

BURIALS

3

COMMUNITY HIGHLIGHTS



CHILDREN'S FORMATION

The Rev. Megan Dembi | MINISTER FOR CHILDREN'S FORMATION

EpiscoPals!

EpiscoPals! continued to be a safe and caring environment for our youngest parishioners to learn, grow, ask questions, and enjoy fellowship together. After processing through the church, children age 3 through 5th grade enjoy readings from the Gospel, a craft on the Bible story of the day, and opportunities to pray and laugh together. We will continue to meet at each 10:30am service. As of January 2023, we have about 12 regular children, and we've had as many as 16 on a Sunday. Thanks for your support of this wonderful ministry! And, we offer many thanks to Milla Yager for her continued work and ministry with the children of the parish!

Youth Group

Beginning in Advent 2023, St. Stephen's has partnered with our friends at All Saints' Boise to offer a combined youth group experience. This new group has met twice, once for coffee and conversations at Push and Pour on Latah St., and a second time to make Advent Wreathes at St. Stephen's. We hope to expand our calendar in 2024 with opportunities for service projects, movie nights, and other fun experiences.

STEWARDSHIP

Mark Hoffmann | STEWARDSHIP CHAIR



The planning for the 2023 Stewardship Campaign started the summer of 2023. It was great working with Father Dennis and Lynda Anderson in developing the overall campaign theme “Refresh God’s Church” and campaign goals. Goals for the campaign included:

- 90 Pledges (up from 73 in 2023)
- \$270,000 (up from \$236,000 in 2023)

Even though the goals were not achieved, the good news is that the number of pledges (80) and total amount pledged (\$254,350) exceeded the 2023 pledge campaign results.

The 2023 approved budget, after several proposed budget reductions, included a \$20,195 deficit. The good news is the actual pledge giving for 2023 (\$252,010) was greater than 2023 pledge campaign results (\$236,000) resulting in an actual end of year deficit of \$3,780. The budget deficit will be offset by the carryover funds from 2023. The changes in the budget between 2024, 2023, and 2022 are highlighted in the budget spreadsheet included with the annual meeting materials.

I want to thank the congregation for their continued generosity in giving to the church in 2023. I encourage fellow parishioners to continue to give online, by mail, or at church in 2024. A Qualified Charitable Distribution (if age is over 70 ½) from your IRA is also another way to fulfill your pledge in 2024.

WORSHIP

Michael Straight

We give thanks for the ministry of Dr. Mark Hansen who retired April 30th after years of service as our Minister of Music at St. Stephen's. It is difficult to find a musician in this area who could fill Mark's shoes; the position of organist, choirmaster, and music minister has been open since he left. But we are very grateful for the talent and effort of Mason Gibbons who has stepped up to serve as organist. An accomplished pianist, Mason taught himself organ to provide music for services most Sundays as well as other occasions. Thanks also to Rebecca Hoffmann, Michael and Julie Straight, Joe Keller, Connor Cook, and Fr. Dennis who have also filled in as church musicians on piano, guitar, and flute.

With Father Dennis as rector we have been able to again fully celebrate the seasons and Holy Days of the Church this year, including Eucharist on Sundays and Wednesdays, and Morning and Evening Prayer during the week. We have also tried some new services for the first time, including celebration of All Souls Day and the Longest Night.

The Worship Committee wants to particularly highlight the ministries of the Altar Guild and the Ushers to the parish as opportunities for service. Please consider helping to prepare our physical space for worship, or helping to welcome and direct people when we gather. Carrol Keller, Gina Ahrens, and Mary Edwards (Altar Guild) and Jane Matthews (Ushers) can tell you more about these opportunities.

Michael Straight serves as our Worship Committee chair and liaison to the Vestry. Worship Committee gathers three or four times per year with the rector to help facilitate a large and growing number of roles that help Sunday mornings and liturgical seasons run smoothly. We're grateful for the work of Jane Matthews, Jim Hansen, Dick Halsey, Gina Ahrens, and Deacon Scott Ellsworth for their commitment to this important and sacred team.

BUILDINGS & GROUNDS

We give thanks to God for the wonderful campus of St. Stephen's and for the many parishioners and staff who help keep it in good shape! Our sexton, Kurt Shaffer, said goodbye to the parish after several years of working with us, and we give thanks for his hard work among us.

In 2023, we began and finished several projects around our campus. We installed new and brighter energy-efficient LED bulbs in the sanctuary and parish hall. We added new microphones and hearing assistance devices for Sunday mornings, and more sound upgrades will be coming in 2024. Our new incoming Vestry member, Bob Burdin, got us up and running to stream worship at the late Christmas Eve service. We also upgraded our heating unit for the Davis Common Room.

Outdoors, we had several opportunities for parish clean up and hosting garden weeding days. We also completed a large trim and maintenance job on one of the large trees on the north side of the campus.

CHRISTIAN FORMATION

It was a full year of formation at St. Stephen's with Sunday Forums, Bible Study, Book Groups, The Lent Series, and a newcomers/Confirmation class.

Our Wednesday Bible Study read and discussed the following books in their entirety: Matthew, Hebrews, Amos.

For Sunday Forums, we rotated through a schedule of **8 Minute Headlines** (examining the news of the day through the lens of the Christian faith), **Embracing Conflict** (looking at passages of scripture that might be in tension on the same topic), and **Book Groups** (we read C.S. Lewis' *The Screwtape Letters*, Amy-Jill Levine's *Entering the Passion of Jesus*, and Brene Brown's *Daring Greatly*.)

In Lent, St. Stephen's offered a formation and dinner series called **A Covenantal Life**. Following a soup and bread dinner, we looked at each action that we promise in our Baptismal Covenant: proclaim, repent, serve, believe, strive. We discussed case studies and real-life scenarios for when these important vows helped us live as Christians in the world.

Walking the Way, our newcomers and Confirmation group, was one of the highlights of our year. This dedicated small group met weekly for three months to deepen their faith in God, build relationships with one another, and prepare for Confirmation and the Renewal of Baptismal Vows.

THE GARDEN

Julie Ekhoﬀ

In 2023, our community garden thrived, thanks to the generous support of the Idaho Episcopal Foundation (IEF) grant. The grant played a pivotal role in providing essential supplies such as tools, soil, organic compost, and dripline irrigation improvements. Additionally, a new shed was also added to the garden, thanks to the grant and funds raised by One Stone High School. These enhancements, coupled with season-extending row covers, resulted in an impressive harvest of radishes and turnips. This harvest was shared between the co-op gardeners, with a share going to Life's Kitchen.

This year, the gardeners collaborated with One Stone School, engaging students in exploring the intersection of Food & Equity, and started a new partnership with Fairmont Junior High. Approximately 50 students from Fairmont's Green Team will be actively involved in the garden next year. Already underway, the students have initiated the seeding process at their school, setting the stage for a promising spring harvest party.

St. Stephen's and the gardeners also worked together to create a land-use agreement for the 2024 growing season. The garden also has a new Waiver and Release form for those working in the garden, including students visiting from various schools.

Moving into 2024, co-op of gardeners is on the lookout for 3-7 individuals to join them for the upcoming growing season. This is a wonderful opportunity to be part of a community-driven initiative that not only fosters sustainable gardening practices but also promotes a sense of unity and shared responsibility.

FELLOWSHIP & EVENTS

St. Stephen's enjoyed a full schedule of fun and fellowship in 2023! Highlights included:

- Shrove Tuesday. Pancakes, bacon, eggs -- a great feast before Lent! Thanks to Walt Cook!
- The Hiking Guild. We took two hikes into the foothills in Summer 2023. More coming in 2024!
- St. Stephen's Day Picnic. Many thanks to Walt Cook and his marvelous crew for cooking!
- Blessing of the Animals @ Ann Morrison Park. We met 25 canine friends at the dog park!
- Game Nights! From chess to Scrabble and everything in between, these were a hit!
- Trunk or Treat. Over 100 kids dressed up and trick or treated through the parking lot!
- Stewardship Chili Cookoff! Congrats to Kim McClain for taking home 1st place!
- String Quartet Concert. We welcomed the Treasure Valley String Quartet to St. Stephen's and raised over \$1,200 for the Davis Education Fund!
- Caroling. We visited six homebound parishioners with Christmas carols and treats.

9:20 PM

January 16, 2024

**St. Stephen's Episcopal Church
Profit & Loss Budget vs. Actual**

Cash Basis

January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Interest Income	119.15	0.00	119.15	100.0%
OpRev				
Pledges-Current Year	252,010.04	232,500.00	19,510.04	108.4%
Openplate Offerings	8,041.60	9,000.00	(958.40)	89.4%
Group Donations	5,610.00	5,000.04	609.96	112.2%
Pledges-Prior Year	2,307.00	1,100.04	1,206.96	209.7%
Pledges-PrePaid	475.00	3,999.96	(3,524.96)	11.9%
Total OpRev	268,443.64	251,600.04	16,843.60	106.7%
Total Income	268,562.79	251,600.04	16,962.75	106.7%
Gross Profit	268,562.79	251,600.04	16,962.75	106.7%
Expense				
Diocesan Assessment				
Diocesan Assessment in Arrears	2,892.00	2,892.00	0.00	100.0%
Diocesan Assessment (21%)	51,640.63	51,921.00	(280.37)	99.5%
Total Diocesan Assessment	54,532.63	54,813.00	(280.37)	99.5%
Reconciliation Discrepancies	(7.46)			
OpExp				
CAPITAL ACCOUNT Savings (5%)	1,539.34	2,516.04	(976.70)	61.2%
Building & Grounds				
Building Insurance	5,783.50	0.00	5,783.50	100.0%
Building Maintenance	3,872.83	0.00	3,872.83	100.0%
Cleaning Supplies	1,582.98	0.00	1,582.98	100.0%
Grounds Maintenance	4,140.47	0.00	4,140.47	100.0%
Building & Grounds - Other	0.00	9,999.96	(9,999.96)	0.0%
Total Building & Grounds	15,379.78	9,999.96	5,379.82	153.8%
Convention Fees	1,100.00	999.96	100.04	110.0%
Copier Lease & Maintenance	7,101.81	6,000.00	1,101.81	118.4%
Education				
Church School Supplies	128.18			
Education - Other	0.00	750.00	(750.00)	0.0%
Total Education	128.18	750.00	(621.82)	17.1%
Hospitality	2,244.81	1,500.00	744.81	149.7%
Office Expenses				
Office Expenses	3,179.28	0.00	3,179.28	100.0%
Literature	1,019.44	0.00	1,019.44	100.0%
Postage	608.92	0.00	608.92	100.0%
Website & Email Provider	389.05	0.00	389.05	100.0%
Office Expenses - Other	51.50	5,499.96	(5,448.46)	0.9%
Total Office Expenses	5,248.19	5,499.96	(251.77)	95.4%
Payroll and Payroll Tax Expense				
Rector Housing	24,000.00	24,000.00	0.00	100.0%
Self Employment Contribution	5,049.00	5,049.00	0.00	100.0%
Rector - Salary	48,060.54	41,991.00	6,069.54	114.5%
Choir Director- Salary	14,190.45	23,348.04	(9,157.59)	60.8%
Parish Administrator	17,715.30	19,800.00	(2,084.70)	89.5%
Sexton	3,204.94	6,500.04	(3,295.10)	49.3%
Staff Bonus Expense	0.00	0.00	0.00	0.0%
Payroll Tax Expenses	2,928.20	3,000.00	(71.80)	97.6%
Payroll Expenses	709.50	0.00	709.50	100.0%
Workers Compensation	612.00	1,299.96	(687.96)	47.1%
Payroll and Payroll Tax Expense - Other	0.00	0.00	0.00	0.0%
Total Payroll and Payroll Tax Expense	116,469.93	124,988.04	(8,518.11)	93.2%
Organist Subs & Guest Musicians	450.00	600.00	(150.00)	75.0%
Rector				
Rector Search	0.00	0.00	0.00	0.0%
Rector - Continuing Ed	0.00	0.00	0.00	0.0%
Rector - Insurance Medical	37,340.50	34,440.00	2,900.50	108.4%
Rector - Insurance Dental	0.00	1,848.00	(1,848.00)	0.0%
Rector - Pension	12,851.72	12,780.00	71.72	100.6%
Substitute Clergy	0.00	999.96	(999.96)	0.0%
Rector - Travel - Miles	0.00	360.00	(360.00)	0.0%
Total Rector	50,192.22	50,427.96	(235.74)	99.5%
Stewardship Expense				
Online Giving+Envelope Fees	3,575.66	1,800.00	1,775.66	198.6%
Total Stewardship Expense	3,575.66	1,800.00	1,775.66	198.6%

9:20 PM
 January 16, 2024
 Cash Basis

St. Stephen's Episcopal Church
Profit & Loss Budget vs. Actual
 January through December 2023

	Jan - Dec 23	Budget	\$ Over Budget	% of Budget
Utilities				
Electricity	4,853.72	0.00	4,853.72	100.0%
Heat	2,160.64	0.00	2,160.64	100.0%
Telephone	2,072.77	0.00	2,072.77	100.0%
Water/Sewer/Trash	1,981.07	0.00	1,981.07	100.0%
Utilities - Other	0.00	9,000.00	(9,000.00)	0.0%
Total Utilities	11,068.20	9,000.00	2,068.20	123.0%
Worship				
Altar Supplies	1,184.42	0.00	1,184.42	100.0%
Choir Supplies	71.90	0.00	71.90	100.0%
Worship - Other	243.70	1,400.04	(1,156.34)	17.4%
Total Worship	1,500.02	1,400.04	99.98	107.1%
Outreach From Budget				
Mission Expense-Assessable	297.46			
Rector - Discrt. Not Assessable	53.00			
Outreach From Budget - Other	1,468.70	999.96	468.74	146.9%
Total Outreach From Budget	1,819.16	999.96	819.20	181.9%
Total OpExp	217,817.30	216,481.92	1,335.38	100.6%
Total Expense	272,342.47	271,294.92	1,047.55	100.4%
Net Ordinary Income	(3,779.68)	(19,694.88)	15,915.20	19.2%
Other Income/Expense				
Other Income				
Christian Educaiton Fund Income	5,100.00			
Diocese Donations	1,000.00			
1000				
Fund Interest				
Building Fund Interest	10.62	0.00	10.62	100.0%
Fund Interest - Other	0.00	0.00	0.00	0.0%
Total Fund Interest	10.62	0.00	10.62	100.0%
Total 1000	10.62	0.00	10.62	100.0%
Income-Capital Savings 5%	1,539.34	0.00	1,539.34	100.0%
Building Fund Income	1,650.00	0.00	1,650.00	100.0%
Campership Fund Income	2,669.88	0.00	2,669.88	100.0%
Davis Education Fund Income	12,510.00	0.00	12,510.00	100.0%
Discretionary Deacon Income	0.00	0.00	0.00	0.0%
Discretionary Fund Recto Income	2,165.00	0.00	2,165.00	100.0%
Food Bank Income	1,153.00	0.00	1,153.00	100.0%
Memorial Fund Income	575.00	0.00	575.00	100.0%
Mission Fund Income	6,257.37	0.00	6,257.37	100.0%
UTO Fund Income	767.63	0.00	767.63	100.0%
Worship Fund Income	7,380.00	0.00	7,380.00	100.0%
Total Other Income	42,777.84	0.00	42,777.84	100.0%
Other Expense				
Building Fund Expense	798.49			
Campership Fund Expense	1,250.00	0.00	1,250.00	100.0%
Davis Education Fund Expense	13,232.42	0.00	13,232.42	100.0%
Discretionary Rect Fund Expense	888.86	0.00	888.86	100.0%
ERD Fund Expense	0.00	0.00	0.00	0.0%
Food Bank Expense	0.00	0.00	0.00	0.0%
Mission Fund Expense	6,638.87	0.00	6,638.87	100.0%
UTO Fund Expense	767.63	0.00	767.63	100.0%
Worship Fund Expense	6,088.57	0.00	6,088.57	100.0%
Total Other Expense	29,664.84	0.00	29,664.84	100.0%
Net Other Income	13,113.00	0.00	13,113.00	100.0%
Net Income	9,333.32	(19,694.88)	29,028.20	(47.4)%

8:18 PM

January 8, 2024

Cash Basis

St. Stephen's Episcopal Church
Balance Sheet
As of December 31, 2023

	Dec 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Petty Cash	300.00
Fund Checking Caped - 0111	
Christian Education - Restrict	3,917.96
Capital Asset- Restricted CE	50,305.73
Campership Fund Asset-Caped	6,245.65
Davis Education Fund Asset-CE	4,557.79
Discretionary Deacon AssetCE	421.62
Discret. Rector Fund Asset CE	3,517.74
Food Bank Asset-CE	1,373.00
Memorial Fund Asset CE	605.00
Mission Fund Asset CE	2,425.48
Worship Fund Asset CE	910.80
Fund Checking Caped - 0111 - Other	32.08
Total Fund Checking Caped - 0111	74,312.85
Operations Checking Caped -0110	23,489.15
Porch Savings Caped -0000	5.16
Building Funds Chkng Caped 0112	10,789.76
Total Checking/Savings	108,896.92
Other Current Assets	
Payroll Asset	756.20
Total Other Current Assets	756.20
Total Current Assets	109,653.12
Fixed Assets	
Sacristy Items	
Vestments	2,868.00
Total Sacristy Items	2,868.00
Office Equipment	635.97
Furniture & Fixtures	15,099.71
Buildings	1,744.24
Land Improvements	4,475.00
Total Fixed Assets	24,822.92
Other Assets	
IEF - Balance Fund	21,767.17
IEF - Davis Education	48,239.55
Total Other Assets	70,006.72
TOTAL ASSETS	204,482.76
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
USAA Visa - Dennis	14.99
Total Credit Cards	14.99
Other Current Liabilities	
401-Payroll Liabilities	1,489.71
Total Other Current Liabilities	1,489.71
Total Current Liabilities	1,504.70
Total Liabilities	1,504.70

8:18 PM

January 8, 2024

Cash Basis

St. Stephen's Episcopal Church**Balance Sheet**

As of December 31, 2023

	<u>Dec 31, 23</u>
Equity	
Building/Narthex Fund Equity	9,879.75
Dedicated Funds Equity	
Christian Education-Restricted	3,917.96
Capital Equity-Restricted	59,114.97
Campership Fund Equity	6,245.65
Davis Education Fund Equity	4,557.79
Discretionary Deacon Equity	421.62
Discretionary Rect. Fund Equity	3,517.74
Food Bank Equity	1,373.00
Memorial Fund Equity	605.00
Mission Fund Equity	2,425.48
Worship Fund Equity	910.80
Total Dedicated Funds Equity	<u>83,090.01</u>
Operating Equity	147,559.38
Retained Earnings	(46,884.40)
Net Income	9,333.32
Total Equity	<u>202,978.06</u>
TOTAL LIABILITIES & EQUITY	<u><u>204,482.76</u></u>

Annual Summary

Mission Fund Annual Summary:	2023 Full Year				
Beginning Balance:	\$	2,697.17			
2022 Christmas Offering Distribution			\$	(800.00)	St. Mark's / St. Stephen's Food Bank
2022 Christmas Offering Distribution			\$	(800.00)	Interfaith Sanctuary
2022 Donation to Marie Blanchard Friendship Clinic			\$	(1,000.00)	
Balance after 2022 Christmas Distribution					\$ 97.17
Budget Funds 2023	\$	1,000.00			
Additional Amount Charged to Budget in 2023	\$	468.70			
Parishioner Donations	\$	3,809.00			Individual directed gifts from Parishioners
Merchandise Sales	\$	520.00			
2023 Christmas Offering Donations			\$	1,401.00	2021 Christmas Offering Donations
Interest Income	\$	190.91			
Angel Tree Donations			\$	2,675.00	Equivalent of 107 Gift Cards Received
Angel Tree Distribution				\$ (3,050.00)	Total of 122 Gift Cards distributed - Supplement 15 cards (\$375)
River of Life Meals				\$ (1,505.57)	
Ray's Bread Ministry - gas supplement				\$ (1,200.00)	
Pride Festival Donation				\$ (200.00)	
Boise Diaper Bank				\$ (500.00)	
Marie Blanchard Friendship Clinic				\$ (1,000.00)	
Morley Nelson Community Thansksgiving				\$ (200.00)	Plates
Expense - Rack for Plarn				\$ (30.73)	
January 2024 Commitments:	\$	8,685.78	\$	4,076.00	\$ (10,286.30)
St. Mark's / St. Stephen's Food Bank					\$ 2,475.48 Ending Fund Balance
Interfaith Sanctuary					\$ (700.50) Donations from Christmas Offerings to be made in Jan 2023
Marie Blanchard Friendship Clinic					\$ (700.50) Donations from Christmas Offerings to be made in Jan 2023
					\$ 1,074.48 Funds Available for 2024

Davis Education Fund Annual Summary:	2023 Full Year					
Beginning Balance:	\$ 53,410.21					
Interest on IEF account		\$ 239.55				
Parishioner / Memorial Donations		\$ 2,695.00				
Education Sunday Donations		\$ 3,420.00				
TV Quartet Donations		\$ 1,265.00				
Fairmont Jr High Donations			\$ (1,200.00)			
Driver's Education Support			\$ (2,159.75)			
Interfaith Sanctuary Capital Drive - 100% Match			\$ (5,000.00)			To help with cost of Classroom in new shelter facility. Second \$5K donation will be made in 2024. \$20K impact.
Trauma Resiliency Program - BSF			\$ (2,000.00)			
Car seats for Whitney Elementary family			\$ (370.97)			
West JHS hygiene supplies / clothing			\$ (200.00)			
\$500 Snacks for Cynthia Mann Elementary. \$200 for snacks for Owyhee Elementary			\$ (700.00)			
Idaho Foodbank School Pantry Program			\$ (1,000.00)			
Swim lessons for Garden City students not covered by Boise Parks & Rec			\$ (546.70)			19 students / 11 parents. Parents have to accompany students
ID Rush Soccer fee for Hillcrest EI student			\$ (55.00)			
	\$ 53,410.21	\$ 7,619.55	\$ (13,232.42)	\$ 47,797.34	\$48K in IEF fund for larger future projects; \$5,410.21 fund balance.	53,410.21
2023 UTO Offering	\$ 661.48			Ending Balance		5,612.87

St. Stephen's 2024 Approved Budget

January 17, 2024

Item	Description	2022 Approved Budget	2023 Approved Budget	2024 Proposed Budget	2024 Approved Budget	2024 Budget Change	Comments
1	Income						
	Pledges	238,980	232,500	271,000	254,350		Paid In Current Year
	Prepaid Pledges	0	4,000	0	0		Paid In Previous year
	Total Pledges-Current Year	238,980	236,500	271,000	254,350		
	One Time Gift	5,000	0	0	0		
	Non-Pledge Offerings	4,000	9,000	9,000	9,000		Former Open Plate
	Group Donations	4,000	5,000	6,000	6,000		
	Pledges Prior Year	2,500	1,100	2,000	2,000		Completion of pledge from prior year
	TOTAL INCOME	254,480	251,600	288,000	271,350	-16,650	
	2	Expense					
Diocesan Assessment (21%)		51,154	51,921	59,018	56,162	-2,856	Based on total income (minus capital savings, 20% Group Donations, prepaid assessment)
Diocesan Assessment Arrears		2,892	2,892	0	0		
Capital Account Savings (2%)		5,090	2,516	5,760	2,714	-3,046	Reduced to 1%
Buildings and Grounds		10,000	10,000	13,500	13,500		
Convention Fees		997	1,000	1,500	1,500		Pocatello in 2024
Copier Lease & Maintenance		5,249	6,000	6,500	6,500		
Education		180	750	1,000	1,000		
Hospitality		1,000	1,500	1,500	1,500		
Office Expense		5,261	5,500	4,500	4,500		
Payroll							
Rector	53,000	71,040	73,171	71,040	-2,131	No raise in 2024	
Deacons Stipend	0	0	600	600		New for 2024	

St. Stephen's 2024 Approved Budget

January 17, 2024

Choir Director	22,668	23,348	16,000	12,000	-4,000	Assume 1/4 year Full Time
Parish Administrator	18,720	19,800	21,000	21,000		
Bookkeeper	0	0	10,000	10,000		
Sexton	8,112	6,500	5,000	5,000		
Lawn Mowing Labor	900	0	0	0		Included in Buildings & Grounds
Staff Bonus	0	0	0	0		
Payroll Tax	3,700	3,000	2,750	2,750		
Workers Compensation	900	1,300	1,000	1,000		
Payroll & Tax Expense (other)	0	500	700	700		
Organist Subs/Guest Musicians	600	600	450	450		
Rector						
Continuing Ed	1,000	0	1,000	0		
Insurance Medical	14,319	34,440	37,000	37,000		Includes Dental
Insurance Dental		1,848	0	0		
Pension	9,000	12,780	13,000	13,000		
Substitute Clergy	6,250	1,000	800	800		
Travel Mileage	360	360	400	400		
Stewardship	1,220	1,800	3,600	3,600		Includes cost online giving
Utilities	8,516	9,000	12,000	11,000	-1,000	
Worship	1,361	1,400	1,300	1,300		
Outreach	3,000	1,000	5,000	3,000	-2,000	
CONTINGENCY	3,000	0	0	0		
RECTOR SEARCH/MOVE	15,000	0	0	0		
TOTAL EXPENSE	253,449	271,795	298,049	282,016	-16,033	
INCOME MINUS EXPENSE	1,031	-20,195	-10,049	-10,666		